

**CHARLES B. RIGSBY  
VOLUNTEER OF THE YEAR AWARD  
VETERANS AFFAIRS AND REHABILITATION  
See instructions on reverse for further information.**

**SECTION I – GENERAL DATA**

NOMINEE \_\_\_\_\_ /\_\_\_\_\_/\_\_\_\_\_  
(name, address, city, state, zip code) (date)

SQUADRON #: \_\_\_\_\_  
(name, address, city, state of Squadron)

SONS CARD NUMBER: \_\_\_\_\_ DETACHMENT OF NEW YORK  
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**SECTION II – TOTAL VAVS HOURS AND VISITS**

NUMBER OF HOURS VOLUNTEERED \_\_\_\_\_ NUMBER OF VISITS \_\_\_\_\_  
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**SECTION III - REMARKS**

VOLUNTEER ACTIVITIES \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LOCATION OF VOLUNTEER PERFORMANCE (VA HOMES AND HOSPITALS) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

GENERAL REMARKS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION IV – CERTIFICATION**

Submitted by \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Attested by \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

## INSTRUCTIONS

**SUBMISSION** Mail to 112 State Street, Suite 1300, Albany, NY 12207 ATTN: SONS Coordinator. By May 31<sup>st</sup>. Type or print neatly.

### SECTION I

**GENERAL:** Squadrons should submit their nominee, to the Detachment Veterans Rehabilitation Chairman. During the Detachment Convention, the appropriate Detachment officials should select one nominee from all requests as the nominee from the Detachment and send to National Headquarters no later than 30 days prior to the National Convention. Only one nominee per state can be submitted to National Headquarters.

### SECTION II

**PERIOD:** The period of this volunteer award should be from Detachment Convention to Detachment Convention. Overlapping periods should not be counted.

### SECTION III

**ACTIVITIES** This section should be completed in detail as to the types of volunteer activities (what he actually did) that were performed. If additional space is required, please use additional paper stapled to the original form.

**LOCATION** This section should list the locations (names of hospitals and homes) or location of where the nominee's volunteer work was actually performed.

### SECTION IV

**CERTIFICATION:** The report can be submitted by any SONS or Legion person (must not be related) who belongs to the same Squadron or Post. The report should be "ATTESTED" by a Squadron or Post Commander.

After Detachment Judging (First, Second, and Third) National requires Detachment to select and forward first place winner to them. This award is presented to the Volunteer of the Year at the National Convention. This award will be based on the Rehabilitation Commission judging of reports submitted to the National Rehabilitation Commission prior to the National Convention. Rehabilitation and assistance to veterans should be reported on an outstanding individual from any Squadron. Squadrons should submit their nominees to be judged at Detachment Convention. The National Winner will be chosen at the National Convention and an award will be presented.