



SONS OF THE AMERICAN LEGION DETACHMENT OF NEW YORK

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Commander James Coates
Adjutant Robert J. Avery

Date: September 17, 2018

RE: Official Communication from the Detachment Adjutant

Call to the Fall Detachment Executive Committee Meeting

Pursuant to Article 2, Section 2 of the By-Laws of the Sons of The American Legion, Detachment of New York, a meeting of the Detachment Executive Committee is hereby called by Detachment Commander James Coates. All DEC members as authorized in the Expense Authorizations are expected to attend. Most are expected to submit a typewritten report. Refer to the DEC Manual for a full explanation of attendance, report and conduct policies. ALL MEMBERS OF THE SONS OF THE AMERICAN LEGION ARE INVITED TO ATTEND!

SCHEDULE:

Friday, November 16, 2018	6:00 PM	<u>Meet and Greet</u> Lima American Legion Francis M. Dalton A.L. Post 282 2475 State Route 65 West Bloomfield, NY 14585
Saturday, November 17, 2018	9:00 AM	<u>DEC Meeting - Call to Order</u> Francis M. Dalton A.L. Post 282
	9:10 AM	<u>DEC Meeting - In Recess</u>
	9:15 AM - 10:15 AM	<u>Commission / Committee Meetings</u>
	10:20 AM	<u>DEC Meeting-Reconvenes</u>
	11:45 AM	<u>Lunch</u>
	12:20 PM	<u>DEC Meeting-Reconvenes</u>
	2:30 PM	<u>DEC Meeting-Adjourns</u>
	4:00 PM	<u>Tour</u> National War Plane Museum 3489 Big Tree Lane Geneseo, NY 14454
	5:30 PM	<u>Social Hour</u> National War Plane Museum
	6:30 PM	<u>Buffet Dinner</u> National War Plane Museum
	8:30 PM	<u>Return to Hotel</u>

Attire for the Fall Executive Committee Meeting, Tour and Dinner is "Business Casual".

Lodging: Quality Inn - Geneseo
4242 Lakeville Road
Geneseo, NY 14454
585-243-0500

Rate \$99/night

- ★ Refer to “American Legion block”
- ★ Bring your own tax exempt lodging form.
- ★ Reservation Deadline: October 31, 2018

Buffet Dinner: National War Plane Museum
3489 Big Tree Lane
Geneseo, NY 14454

Pig, Turkey & Beef BBQ Buffet
\$25.00 per person (includes Tour)
Checks made payable to “Committee to Elect James Coates” and mail to:
Gabe Cinquegrana
4178 Angela Way
Canandaigua, NY 14424

Transportation: Currently RTS transportation is being arranged for up to 28 people to the Lima American Legion on Friday (pick up 5:30 at hotel, 9:00 PM at Legion for return to hotel) and Saturday (pick up at 7:45 AM at hotel for 8:30 arrival at Legion, 2:45 PM at Legion for return to hotel) (3:45 pick up at hotel for 4:00 PM drop off at National War Plane Museum, Pick up at 8:30 PM for ride back to hotel).

- District Commanders will send their reports directly to the Adjutant no later than November 1, 2018 who will consolidate and make copies for distribution at the Meeting. Kindly email your reports in Microsoft Word format.
- Chairmen of the Commissions and Committees will communicate with all of their members between now and the meeting so that goals, objectives, and action plans can be discussed and brought to completion prior to the meeting. ALL COMMISSIONS are asked to hold at least 1 conference call between now and the meeting. You should have your written reports prepared prior to arrival, with any new or detailed items included as hand written addendums to your report based on the Friday meeting. Chairmen shall appoint one of their members as secretary.

Commander’s Project

Commander James Coates’ projects this year are the National Emergency Fund , CWF and the Veterans’ Walk-a-Thon. Your generous support for these projects is greatly appreciated. Squadrons may wish to present their check personally to the Commander during his visit to their County. You may also mail your check directly to Detachment HQ made payable to “Sons of The American Legion – Detachment of New York”. Please note which project you are contributing to on the memo line.

2018-2019 Detachment Directory

This year’s Detachment Directory is finalized and is now posted on the website. All revisions to contact information in the Directory must be reported to SONS Coordinator Charlie LaHaise at HQ AND to the Detachment Adjutant. If you have a change of address, it must also be corrected by use of a Member Data Form.

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All 2019 Officer Certification Forms are now past due....If your Squadron has not yet completed and forwarded an OCF to Detachment Headquarters PLEASE DO SO NOW!

The easiest way to complete this task is to visit the Detachment website at: <http://www.sonsdny.org>