



Sons of The American Legion

DETACHMENT OF NEW YORK

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John P. Chang
Detachment Commander

Robert J. Avery
Detachment Adjutant

DATE: October 2, 2013

TO: Detachment Executive Committee:
Elected/Appointed Officers, Assistants, Aides, Committee Chairmen and Members; Past Detachment Commanders, Advisor, Assistant Advisor, Consultant; District Commanders, County Commanders; District, County and Squadron Adjutants

BY: Robert J. Avery, Adjutant Christopher Burtch, Assistant Adjutant
Raymond Jarvis, Assistant Adjutant
Mark Kearsing, Assistant Adjutant

RE: A) Detachment Directory
B) Official Call to Fall 2013 DEC Meeting
C) Commander's Project

A) DETACHMENT DIRECTORY

The 2013-2014 Detachment Directory is included with this mailing if received via USPS. It has also been posted on the Detachment website: www.sonsdny.org. All revisions to contact information in the Directory must be reported to SONS Coordinator Anne Wilsey at HQ **AND** to the Detachment Adjutant. If you have a change of address, it must also be corrected by use of a Member Data Form.

B) OFFICIAL CALL TO THE FALL DEC MEETING

Pursuant to Article 2, Section 2 of the By-Laws of the Sons of The American Legion, Detachment of New York, a meeting of the Detachment Executive Committee is hereby called by Detachment Commander John P. Chang. All DEC members as authorized in the Expense Authorizations are expected to attend. Most are expected to submit a typewritten report. Refer to the DEC Manual for a full explanation of attendance, report and conduct policies. **ALL MEMBERS OF THE SONS OF THE AMERICAN LEGION ARE INVITED TO ATTEND!**

FALL 2013 DEC MEETING SCHEDULE:

Friday, November 22, 2013	6:00 PM	<u>Meet and Greet</u> Hugick-Purcell-Shepard A.L. Post #616 13 Lake Street Richfield Springs, NY 13439 315-858-9924 www.hpspost616.org
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Saturday, November 23, 2013 9:00 AM DEC Meeting – Call to Order
 Hugick-Purcell-Shepard A.L. Post #616
 13 Lake Street
 Richfield Springs, NY 13439

9:15 AM DEC Meeting – In Recess

9:15 AM
 – 10:50 AM Commission / Committee Meetings

11:00 AM DEC Meeting-Reconvenes

11:45 PM Lunch

12:20 PM DEC Meeting – Reconvenes

COMMISSION/COMMITTEE MEETINGS:

9:15 AM – 10:05 AM Legislative Commission
 Conventions and Meetings Committee
 Member Training and Development Committee
 Membership Committee

9:35 AM – 10:25 AM Americanism Commission
 Children & Youth Commission
 VA & R Commission
 Public Relations Commission
 Finance Commission

10:00 AM – 10:50 AM Internal Affairs Commission

Attire for the Fall Executive Committee Meeting is “Business Casual”.

Lodging: There is no lodging available in Richfield Springs. A block of rooms has been held until October 22, 2013 at the Best Western Inn, 50 Commons Drive, Cooperstown, NY 13326 at a cost of \$95.00 per night plus tax. Reference your reservation as being part of the Sons of The American Legion group. You must bring your own tax exempt form. The hotel phone number is (607) 547-7100. Cooperstown is located approximately 15 miles south of Richfield Springs.

FALL 2013 DEC MEETING REPORTING PROCEDURES:

- The following Committee Chairmen will also attend the Internal Affairs Commission Meeting to provide a report:
 Conventions and Meetings Committee
 Member Training and Development Committee

Membership Committee

- **District Commanders will send their reports directly to the Adjutant no later than November 16, 2013** who will consolidate and make copies for distribution at the Meeting. **Kindly email your reports, preferably in Microsoft Word format.**
- Chairmen of the Commissions and Committees should communicate with their members between now and the meeting so that goals, objectives, and action plans may be discussed and brought near to completion prior to the meeting. You should have your written reports prepared prior to arrival, with any new or detailed items included as hand written addendums to your report based on the Saturday meeting. Chairmen shall appoint one of their members as secretary.

Members attending the DEC Meeting are welcome to attend the **Otsego County Department Visitation** being held at Hugick-Purcell-Shepard A.L. Post #616 later Saturday. You will be with fellow members of the American Legion Family in Otsego County and will show your support for our Department Commander Kenneth Governor, Department President Barbara Corker, and our Detachment Commander John Chang.

Otsego County Department Visitation
Saturday, November 23, 2013 – 7:00 PM
Hugick-Purcell-Shepard A.L. Post #616

Served Family Style with Roast Pork, Mashed Potatoes, Stuffing, Gravy, California Blend Vegetables with Cheese Sauce, Apple Sauce, Rolls, Pumpkin Muffins, Coffee and Tea

\$17.00 per person

Please make checks payable to: “Richfield American Legion”

Mail payment SO IT IS RECEIVED NO LATER THAN Friday, November 15, 2013:
Leo Mackin PO Box 686 Richfield Springs, NY 13439
315-858-8924

C) COMMANDER’S PROJECT

Commander John P. Chang’s project this year is The American Legion National Emergency Fund (NEF). Members are reminded to also continue their support of The American Legion Child Welfare Foundation (CWF). **All Squadrons are urged to provide their full support for these programs!** Squadrons may wish to present their check personally to the Commander during his visit to their County. You may also mail your checks directly to Detachment HQ made payable to “Sons of The American Legion – Detachment of New York”. Please note “Commander’s Project” on the memo line.

Thank you for your support!