



SONS OF THE AMERICAN LEGION DETACHMENT OF NEW YORK

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Commander David W. Lee
Adjutant Raymond J. Jarvis

Date: November 24, 2021
RE: Official Communication from the Detachment Adjutant

OFFICIAL CALL TO THE MID-WINTER CONFERENCE & DEC MEETING
Pursuant to Article 2, Section 2 of the By-Laws of the Sons of The American Legion, Detachment of New York, a meeting of the Detachment Executive Committee is hereby called by Detachment Commander David Lee. All DEC members as authorized in the Expense Authorizations are expected to attend. Most are expected to submit a typewritten report. Refer to the DEC Manual for a full explanation of attendance, report and conduct policies. ALL MEMBERS OF THE SONS OF THE AMERICAN LEGION ARE INVITED TO ATTEND!

SCHEDULE:

<u>Friday, January 21, 2022,</u>	5:00 PM	Commander's Rally	Marriott Wolf Road
		<u>Committee/Commission Meetings:</u>	
	6:00 PM	Americanism	Marriott Wolf Road
	6:00 PM	VA & R	"
	6:00 PM	Membership	"
	7:00 PM	Public Relations	"
	7:00 PM	Finance	"
	7:00 PM	Children & Youth	"
	6:00 PM	Leadership Workshop	"
	7:00 PM	Advisors Seminar	26 High Street The Desmond 600 Albany-Shaker Road Albany, NY
<u>Saturday, January 22, 2022,</u>	8:30 AM	DEC Meeting	Marriott Wolf Road
	1:00 PM	S.A.L. Workshops	Marriott Wolf Road
		1:00 PM-2:00 PM: Membership	
		2:00 PM-3:00 PM: TO BE DETERMINED	
		<u>Committee/Commission Meetings:</u>	
	1:30 PM	Conventions & Meetings	Marriott Wolf Road

2:00 PM Internal Affairs Marriott Wolf Road
The Chairmen (or authorized representative) from Membership, and Convention and Meetings shall report before Internal Affairs. Member Training & Development may report in advance or by written report.

Sunday, January 23, 2021, 8:30 AM DEC Meeting Marriott Wolf Road

Note: Meeting Room locations at the Marriott Wolf Road will be posted.

Lodging: A block of rooms is being held at the Marriott, 189 Wolf Road, Albany, NY. The rooms are \$114.00/Double Queen or/King. Deadline for reservations is on or before January 6, 2022. Please bring your own tax-exempt form!

All Reservations must be made using the link below.

[Book your group rate for Sons of the American Legion Mid-Winter Conference January 2022](#)

Directions: Thruway Exit 24 to I-87 North (The Northway), take Exit 4. Turn right at the ramp to the Marriott, turn left off the ramp and left again at the light onto Albany-Shaker Road to reach The Desmond.

All Detachment Commission/Committee Chairmen, or their representative, are expected to attend The American Legion's Committee Meetings which correspond to the subject matter of your Commission/ Committee and be prepared to provide a verbal report to the DEC if possible. All SONS members are encouraged to attend Legion Committee Meetings as well. All Legion Committee Meetings are held at The Desmond. The complete schedule for The American Legion will be available on the Department website.

Vouchers

You can pre submit your vouchers. Completed vouchers are to be sent to Michael Rowald Finance Officer no later than January 3, 2022. You will receive your check at the conclusion of the meeting on Sunday.

MID-WINTER REPORTING PROCEDURES

All Chairmen will give their reports before the Executive Committee, including Americanism, Children & Youth, Finance, Internal Affairs (including Membership, Conventions & Meetings and Member Training & Development), Legislative, Public Relations and VA & R. Detachment Officers will also be reporting.

Pre-Submitted Reports:

The following will send their reports directly to the Adjutant who will consolidate and make copies for distribution at the Meeting:

ALL District Commanders
Commander's Advisory

The deadline for pre-submitted reports is January 10, 2021,NO EXCEPTIONS!
Please email your report to the Adjutant preferably in Microsoft Word form

