



Sons of The American Legion

DETACHMENT OF NEW YORK

Suite 1300 • 112 State Street • Albany, New York 12207 • (518) 463-2215
Fax (518) 427-8443 • Email: info@nylegion.org • Website: www.sonsdny.org

John P. Chang
Detachment Commander

Robert J. Avery
Detachment Adjutant

DATE: November 13, 2014

TO: **Squadron Officers and ALL members**
Detachment Executive Committee:
Elected/Appointed Officers, Assistants, Aides, Committee Chairmen and Members
Past Detachment Commanders, Color Guard, Specials, Advisor, Assistant Advisor,
Consultant; District Commanders, County Commanders; District, County and
Squadron Adjutants

BY: Robert J. Avery, Adjutant Christopher Burtch, Assistant Adjutant
Raymond Jarvis, Assistant Adjutant
Mark Kearsing, Assistant Adjutant

RE: A) Official Call to the Mid-Winter 2014 Conference and DEC Meeting

A) OFFICIAL CALL TO THE MID-WINTER DEC MEETING

Pursuant to Article 2, Section 2 of the By-Laws of the Sons of The American Legion, Detachment of New York, a meeting of the Detachment Executive Committee is hereby called by Detachment Commander John P. Chang. All DEC members as authorized in the Expense Authorizations are expected to attend. Most are expected to submit a typewritten report. Refer to the DEC Manual for a full explanation of attendance, report and conduct policies. **ALL MEMBERS OF THE SONS OF THE AMERICAN LEGION ARE INVITED TO ATTEND!**

SCHEDULE:

Friday, January 24, 2014 5:00 PM **Commander's Rally** Holiday Inn Turf

*For all Detachment Vice Commanders,
District Commanders and Vice Commanders,
County Commanders and Squadron Commanders*

Committee/Commission Meetings:

6:00 PM Americanism Holiday Inn Turf
6:00 PM VA & R Holiday Inn Turf
6:00 PM Membership Holiday Inn Turf
6:00 PM Legislative Holiday Inn Turf
7:00 PM Public Relations Holiday Inn Turf
7:00 PM Finance Holiday Inn Turf
7:00 PM Children & Youth Holiday Inn Turf

6:00 PM **Leadership Workshop** Holiday Inn Turf

7:00 PM **Advisors Seminar** 26 High Street
The Desmond
600 Albany-Shaker Road
Albany, NY

Saturday, January 25, 2014 8:30 AM **DEC Meeting** 26 High Street /The Desmond

1:00 PM	S.A.L. Workshops	26 High Street/ The Desmond
1:00 PM	VA & R	
2:15 PM	Public Relations	

Committee/Commission Meetings:

1:30 PM	Conventions & Meetings	Holiday Inn Turf
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2:45 PM	Internal Affairs	Holiday Inn Turf
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The Chairmen (or authorized representative) from Membership, and Convention and Meetings shall report before Internal Affairs. Member Training & Development may report in advance or by written report.

Sunday, January 26, 2014 8:30 AM **DEC Meeting** 26 High Street/ The Desmond

Note: Meeting Room locations at the Holiday Inn Turf will be posted.

Lodging: A block of rooms is being held at the Holiday Inn Turf, 205 Wolf Road, Albany, NY. The rooms are \$122.00/single/double. **A Housing Form is included with this mailing, and MUST be used to obtain reservations.** Deadline for reservations is 3:00 PM on January 7, 2014. Please bring your own tax-exempt form!

Directions: Thruway Exit 24 to I-87 North (The Northway), take Exit 4. Turn right at the ramp to the Holiday Inn, turn left off the ramp and left again at the light onto Albany-Shaker Road to reach The Desmond.

All Detachment Commission/Committee Chairmen or representative are expected to attend The American Legion Committee Meeting(s) of your Program and be prepared to provide a verbal Report to the DEC if possible. Other SONS members are encouraged to attend Legion Committee Meetings as well. All Legion Committee Meetings are held at The Desmond. **The complete schedule AS KNOWN AT THIS TIME is as follows:**

Friday, January 24th

Membership Special Mtg.	6:30 PM	2-4 King Street
Finance	7:00 PM	156 Orange Street
Baseball	7:00 PM	5 Orange Street
Convention	7:00 PM	9 Orange Street
Legion Riders	7:00 PM	6-8 King Street
Bowling	7:00 PM	7 Orange Street
Rehabilitation	7:00 PM	24 High Street
Legislative	7:00 PM	Town Hall
Historians	7:00 PM	20 High Street
Welcome Reception	9:30 PM	Orange St. Courtyard

Saturday, January 25th

Breakfast Buffet	7:00–9:00 AM	Orange St. Patio
A.L. College Alumni Assoc.	8:30 AM-12:30 PM	2 King Street
Membership	9:00 AM	4-8 King Street
Legionnaire of the Year	9:00 AM	30 High Street
Public Relations	9:00 AM	20 High Street
American Legion Press Association		
ROTC/JROTC	9:00 AM	111 Orange Street
Americanism	9:30 AM	5-7 Orange Street
Convention	9:30 AM	Shaker Room
Rehabilitation	9:30 AM	24 High Street
Junior Shooting Sports	10:00 AM	22 High Street

Law and Order	10:00 AM	28 High Street
Public Relations	10:00 AM	20 High Street
Newsletters and Post Publications		
Protocol	11:00 AM	9 Orange Street
Public Relations	11:00 AM	20 High Street
Webpage and New Media		
Boys State	12:00 PM	Town Hall
Lunch Buffet	12:00-2:00 PM	Orange St. Patio
Public Relations	1:00 PM	20 High Street
Being interviewed by the media		
Children & Youth	1:00 PM	9 Orange Street
Economics	1:00 PM	28 High Street
National Security	1:00 PM	24 High Street
Oratorical	1:00 PM	30 High Street
Homeland Security	1:00 PM	Shaker Room
FSN/H2H	1:00 PM	111 Orange Street
Internal Affairs	1:00 PM	5 Orange Street
Boys State Exec. Session	1:30 PM	Town Hall
Compliance	1:30 PM	2-8 King Street
A.L. College Faculty	2:00 PM	7 Orange Street
Public Relations	2:00 PM	20 High Street
PR Tools, Speeches, News Releases		
Americanism	2:30 PM	Town Hall
Scouting	2:30 PM	30 High Street
Special Projects	3:00 PM	22 High Street
Defense of Veterans Memorials, Golf, Blood Donor		
Back to God	3:30 PM	Shaker Room
Roman Catholic Mass	5:00 PM	5-9 Orange Street
Ecumenical Service	5:00 PM	Shaker Room
Band Concert/Reception	6:00 PM	Orange St. Courtyard
*****Department Dinner	7:00 PM	2-8 King Street

Sunday, January 26th

Breakfast Buffet	7:00-9:00 AM	Orange St. Patio
Press Association	10:30 AM	Shaker Room

*****The Annual Department Mid-Winter Dinner will take place Saturday – January 25, 2014 with a reception at 6:00 pm followed by dinner at 7:00 pm. Those who wish to attend will be required to pay a nominal fee of \$30.00 which includes the reception, dinner, and gratuity. Only ticket holders will be allowed entrance to this affair. **Enclosed is a dinner reservation form. Please return your dinner reservation and check to Department Headquarters.** Tickets will be issued on a first-come, first-served basis. As last year’s dinner was a sell-out with 640 attending, we advise you to make your reservation early. Tickets must be picked up before 4:00 pm January 26, 2013 at The American Legion Office, Room 112, The Desmond.

MID-WINTER REPORTING PROCEDURES

The following Committee Chairmen will give their reports before the Executive Committee as called by the Internal Affairs Chairman:

- Membership
- Convention & Meetings
- Member Training & Development

The following will send their reports directly to the Adjutant who will consolidate and make copies for distribution at the Meeting:

- ALL District Commanders
- Commander’s Advisory

The deadline for pre-submitted reports is January 10, 2014.....NO EXCEPTIONS!

If at all possible please email your report preferably in Microsoft Word format.

Sons of The American Legion

DETACHMENT OF NEW YORK

Mid – Winter 2014 Housing Form



Meeting or Convention Name: SONS OF THE AMERICAN LEGION

Date: January 24-26, 2014

Room Rates: \$122.00 Single (1 person) \$131.00 Triple (3 persons)
 \$122.00 Double (2 persons) \$141.00 Quad (4 persons)

Smoking Room _____ Non Smoking Room _____
(Request only – based upon availability)

Reservations must be received prior to: 3:00 PM / January 7, 2014

New York State and county taxes not included
ONE FORM PER ROOM REQUEST!

A first nights room deposit OR credit card guarantee is required for each reservation request. A 72 hour cancel notice is required for refund of deposit monies.

Deposit Enclosed _____

Credit Card # _____

Expiration date: _____

Check out time – 12:00 Noon Check in time – 4:00 PM

Name: _____

Address: _____

City, State, Zip _____

Daytime Telephone (_____) _____

Arrival Date _____

persons _____

Departure Date _____

Sharing with _____

PLEASE RETURN THIS FORM DIRECTLY TO THE HOTEL:

Holiday Inn 205 Wolf Road Albany, NY 12205-1124

(518) 458-7250

or FAX to: (518) 458-7377

Attn: Reservations



**THE AMERICAN LEGION
DEPARTMENT OF NEW YORK**

95th ANNUAL MID-WINTER CONFERENCE

RECEPTION AND DINNER RESERVATION FORM

Enclosed is my check made payable to The American Legion, Department of New York, in the amount of \$ _____ for _____ ticket (s) at \$30.00 each for the 95th Annual Mid-Winter Conference reception and dinner, on Saturday, January 25, 2014. (Price includes reception, dinner, and gratuity.)

NAME: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

COUNTY: _____ DISTRICT: _____

Send Check to: *The American Legion
Department of New York
112 State Street, Suite 1300
Albany, New York 12207*

NOTE: *All reception and dinner tickets will be held at headquarters and may be picked up on January 24 – 25, 2014 at The American Legion office (Room 112) in The Desmond.*

***Tickets must be picked up BEFORE 4:00 pm on Saturday -
January 25, 2014***